



Black Rock Retreat

Health and Safety Guidelines

Arrival

- *Pre-screening and Waiver* – Prior to arrival, please be checking your temperature in the days leading up to your visit. If you have a temperature of 100 degrees or higher, please stay home. Your group leader will also be sending you a waiver. The signed waiver will be due no later than check in.
- *Temperature Check* – Upon arrival, check-in will take place in your group's assigned meeting room. There, all guests' temperatures will be checked by another of your group's members with the touch-free thermometer provided by Black Rock Retreat. Any guest with a temperature of 100 degrees or higher will be asked to return home.
- *Disinfectant* – Extra hand-sanitizing stations will be located throughout the property and additional disinfecting solution will be available. Door handles, luggage carts, and other high-touch surfaces will be disinfected as frequently as possible, particularly during the hustle and bustle of arrival times.
- *Public Areas* – Our team members will be disinfecting the public areas at least twice per day with the recommended cleaning products, per the CDC guidance.
- *Check In* – The Black Rock team member stationed at the front desk will be giving your group leader all keys, paperwork, and necessary items from behind a Plexiglas barrier. All non-paper items will be disinfected prior to distribution. All paper will be minimally handled. Staff will be wearing face masks when in public areas and will be maintaining appropriate distance whenever feasible.

Meeting Room and Lodging

- *Pre-Cleaning* – Prior to arrival, our housekeeping team will be cleaning meeting and lodging rooms with the recommended cleaning products, per the CDC guidance. Safety Data Sheets (SDS) are available at the Front Desk should you have any questions on those products.
- *Disinfectant* – One bottle of disinfecting spray and paper towels will be located in your group's meeting room for use at your discretion. We welcome groups to bring their own disinfectant as well.
- *Occupancy* - Once your group checks in, Black Rock Retreat staff will not be entering rooms assigned to you or your group. Should an emergency arise (plumbing, spillage, etc), staff will wear a mask when entering, and disinfect anything that they have touched prior to leaving.

Meals

- *Dining Hall* – Masked and gloved Food Service Team Members will serve you from behind a barrier in our dining hall. All flat wear and beverages will be pre-packaged, all dishes will be disposable. Groups will eat their meals in their assigned meeting rooms, or are free to eat at any of the lovely seating areas located throughout property.
- *Beverages* – We ask that guests bring water bottles with them to use between meals. To eliminate the high touch area of the lobby's coffee station, per the Governor of Pennsylvania, we are providing coffee makers, complete with amenities, in each lodging room.

- *Clean Up* – Extra trashcans will be placed just outside your meeting room. Please place trash from meals in those receptacles for removal by Black Rock Team Members.

Activities

- *Water Activities* – The pool will be open from noon to 5pm on the full days of your retreat. We ask that guests maintain appropriate distance from members of other groups.
- *Staffed Activities* – Any staffed activity provided by Black Rock Retreat will be led by staff members who will be wearing a mask and maintaining appropriate distance where feasible. All equipment used during the activity will be sanitized between each use. Please ask your group leader for details about staffed activities that have been arranged for your group.
- *Equipment* – While our play courts are still available, Black Rock Retreat will not be providing any play equipment. Please bring your own basketballs, volleyballs, etc.

Staff

- *Procedures* – Staff will be required to wear masks when working with guests. They, like our guests, are required to check their temperature prior to arrival, and are asked to pre-screen themselves for any signs of illness prior to every shift.

Parents/Families

- *Procedures* - Parents that are guests at our retreat center are responsible for maintaining their children's compliance with the regulations for guests listed above. Children 9 and older are to wear masks and responsible effort should be made for children ages 2-9 to wear masks while in interior public areas. Parents are responsible to facilitate social distancing regulations for their children and other guests.